

THE CENTER FOR ALTERNATIVE DISPUTE RESOLUTION

POST OFFICE BOX 4744. CROFTON, MD 21114

REGISTRATION ANNOUNCEMENT

ADR 510 - Negotiation, Collaborative Problem-Solving and Third Party Roles

Dates: February 25, March 3 and 17, 2012

Time: 10:00 a.m. - 4:00 p.m.

This course provides an in-depth view of the theory, process, and practice of negotiation in a variety of settings, and processes of a variety of third-party roles designed to resolve conflict situations. The course will serve as a workshop for candidates to develop the oral and analytical skills needed to be effective negotiators in various settings, including business and the workplace. The course is interactive and will include in-class group case study (analysis, discussion, and presentation) and role plays. In addition to class attendance (all scheduled dates above), participants are required to complete a course assignment/ project and, if required, purchase a textbook and complete the assigned reading prior to the first day of class.

If you are interested in registering for ADR 510, we encourage you to register early (enrollment is limited). In order to reserve your space, a \$200 (non-refundable) deposit or the full registration fee is required. Please make your check payable to Center for ADR and mail to the *Center for Alternative Dispute Resolution, Post Office Box 4744, Crofton, Maryland 21114-4744*, by *February 10, 2012* to receive the early rate. A \$200 late fee will be assessed to all registrations received after the *10th*. The course will be held at the Center for ADR (7315 Hanover Parkway, Suite C, Greenbelt, MD).

Cancellation Policy: We require written notice of all cancellations. If you must cancel, please send written notice no later than *February 10, 2012*. There will be a **\$50** administrative fee charged for all canceled registrations. Registrants who do not attend and have not canceled by the cancellation date are liable for the entire registration fee. Substitutes for registered participants are accepted at any time without charge.

Questions: Please contact the Center at (301) 313-0800.

Course: ADR 510 - Negotiation, Collaborative Problem-Solving and Third Party Roles

Name

Organization

Street Address/PO Box

City/State/Zip E-Mail

Telephone

(work)

(home)

(Fax)

\$675 early registration fee if received by *February 10, 2012*

\$875 late registration fee if received after *February 10, 2012*

Credit Card: Visa MasterCard Other

Credit Card #: **Name on card:** **Expiration date:**

CVW #: **Credit Card Billing Address:**

City, State and Zip **Signature:**